# Website Event Listing Request Form



Request for your next event to be listed on <a href="www.rslqld.org/whats-on">www.rslqld.org/whats-on</a> by completing this form and emailing to <a href="marketing@rslqld.org">marketing@rslqld.org</a>.

#### Please note:

- Event listing requests may take up to 5 business days to process and upload.
- All event listings on the RSL Queensland website are provided for informational purposes only. We reserve the right to modify or remove any event at any time without prior notice. We are not responsible for any inaccuracies, omissions, or changes to event details. By using this form, you agree to these terms and acknowledge that the event information provided may be subject to change.
- Image requirements: please accompany your event listing with two high resolution photos at the below specifications:
  - o Desktop image dimensions: 1905 pixels wide x 450 pixels high
  - o Mobile image dimensions: 600 pixels wide x 450 pixels high
- What's on page previews can be found on page 3 and 4 of this form.

### **Your Information:**

Organisation/District/Sub Branch Name	
Contact Name	
Contact Phone	

### **Event type:**



# **Event Information:**

Event Name		
Sub Heading		
Description (min. 3 sentences)		
Start Date	Start Time	
End Date	End Time	
Event Address		
City	Postcode	
Organiser Name	Organiser Phone	
Organiser Email		
Admission Cost		
Admission Eligibility		
Event URL		
Publish Date	Unpublish Date	



## **Example Event Listing**

### **Desktop Preview**



## **CURRUMBIN/PALM BEACH COFFEE CATCH UP**

We understand and promote community and social network as being vital for people's personal support, mental health and being connected to others is important for our mental and physical wellbeing.

Coffee catch ups are held on Wednesdays at 10am - 11:30am in the lounge bar at Currumbin RSL. This is a great opportunity to connect with fellow veterans and have a yarn. Please keep an eye on our social media or event calendar for updates.

#### THE DETAILS

When: Wednesday 17 July 10:00 AM - 11:30 AM

Location: 165 Duringan Street CURRUMBIN QLD 4223 View on map

Contact Name: Lauren Darcy Phone: <u>0755347999</u> Email: <u>laurend@veterans</u>



#### Mobile Preview



# **CURRUMBIN/PALM BEACH COFFEE CATCH** UP

Join us 10am every Wednesday

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Wednesday 17 July 10:00 AM - 11:30 AM

Location: 165 Duringan Street CURRUMBIN QLD 4223

View.on.map

Name: Lauren Dercy Phone: 0255347999

Email: laurend@veteransupport.com.au